



*Request for Proposal*

**2009 MetLife Foundation  
4-H Afterschool Training Grants**

in partnership with  
**National 4-H Council**  
and

**MetLife Foundation**

**DEADLINE:**  
**Friday, February 20, 2009**  
**5:00 PM EST**

## A. BACKGROUND

MetLife Foundation (MLF) and 4-H have partnered for more than a decade to provide meaningful opportunities for youth across America. The goal of the 2009 MetLife Foundation and National 4-H Council partnership is to provide high quality training to at least 5,500 local after-school providers from March 2, 2009 – October 30, 2009.

In 2009, MetLife Foundation and 4-H will collaboratively:

- Improve the quality of after-school programs;
- Infuse civic engagement into after-school programs; and
- Increase the number of youth engaged in high quality after-school programs.

### **Competitive grants of \$10,000 each will be awarded to eleven state 4-H programs.**

Grantees will be expected to provide a minimum of **eight hours of training to at least 500 local after-school providers**. A multi-state proposal may be submitted. Grant checks will only be issued to 4-H Extension entities (Land-Grant Universities, 4-H Foundations, 4-H Councils, Extension Development Committees, etc.). **Priority will be given to states that have not previously received a MetLife Foundation 4-H Afterschool Training Grant**

To assist grantees in the development and implementation of their proposed training the following training tools, which should serve as the basis for training under this grant, will be made available to each grantee: (1) a 15-hour in-service education track, *Tools of the Trade II*, and (2) a 4-H Afterschool *Civic Engagement Resource Guide*, designed to infuse principles of civic engagement in to the after-school setting.

## B. 2009 AFTER-SCHOOL PROVIDERS TRAINING SURVEY

An After-school providers training survey will be conducted on a confidential basis by National 4-H Council. Data will be collected solely for the purpose of measuring the impact of this project. Grantee assistance in having trainers complete this survey is appreciated. Only one survey should be completed per training session. Survey will be provided by National 4-H Council.

## C. METLIFE FOUNDATION AWARDS OF EXCELLENCE

We encourage grantees awarded funding to additionally consider submitting proposals for the 2009 Programs of Distinction (POD) Awards (go to: <http://www.national4-headquarters.gov/about/pod.htm> for more details), sponsored by 4-H Headquarters/CSREES. Winners under the Programs of Distinction awards are eligible for the MetLife Excellence in Afterschool Awards. MetLife Foundation will provide four **\$1,500 awards** to be announced and distributed at the 2009 NAE4-HA Conference in Rochester, NY (October 25-29, 2009). See POD PowerPoint on how to apply for POD Awards: <http://www.fourhcouncil.edu/GrantsMetLife.aspx>

## D. ELIGIBILITY

- All Extension professionals (**1862, 1890, 1994**) are invited to apply. We encourage applicants from the same state to work together to submit one grant application.
- **Priority will be given to states that have not previously received a MetLife Foundation 4-H Afterschool Training Grant**
- Only applications submitted by State Program Leaders or Program Administrators, as appropriate, will be accepted for review.
- Only one grant will be awarded per state or within the area outlined by the proposal.

## E. GRANT TIMELINE

February 20, 2009 (5:00 PM EST)	<b>Application deadline</b>
March 2, 2009	Grant awards notification will be sent. No phone/email inquiries as to the results of application will be accepted.
March 13, 2009	Check Acceptance Agreement deadline
March 2, 2009 – October 30, 2009	Grant project implemented
June 19, 2009	Mid-term Reports due to National 4-H Council
November 13, 2009	Final Program and Financial Reports due to National 4-H Council

Applications that are approved for funding will have grants distributed within 14 days of receipt of a properly executed Check Acceptance Agreement.

## F. PROPOSAL REQUIREMENTS

The grant application can be found at: <http://4-h.org/b/Pages/Layouts/MetLifeGrant.html>  
Only proposals submitted by State Program Leaders or Program Administrators, as appropriate, will be accepted. Proposals that deviate from the instructions outlined in the RFP and application **will not** be reviewed.

Tips on writing a successful proposal can be viewed at:  
<http://www.fourhcouncil.edu/GrantProposalTips.aspx>

## G. PROPOSAL SUBMISSION PROCEDURE

- Deadline: Friday, February 20, 2009 by 5:00pm EST. Proposals received after this time will not be considered.
- All proposals **MUST** be submitted by 1862 State Program Leader, 1890 Program Administrator or 1994 Program Administrator via email to [ML09@fourhcouncil.edu](mailto:ML09@fourhcouncil.edu)

- If awarded funding, you agree to the policies set forth in the application and RFP and also agree to utilize the 4-H Name and Emblem (Clover) when implementing and publicizing the program.

## H. AWARD SELECTION

The award selection is a competitive process. Applications will be scored using the proposal criteria and a point system (a total of 50 points). Successful applicants will receive an email message offering congratulations and providing additional details for next steps.

Unsuccessful applicants will receive an email message indicating that their proposal was not successful. Scores and/or comments concerning individual applications will not be released.

**Priority will be given to states that have not previously received a MetLife Foundation 4-H Afterschool Training Grant**

## I. RFP ATTACHMENTS:

Additional information pertaining to this grant program can be found at: <http://4-h.org/b/Pages/Layouts/MetLifeGrant.html>