

Volunteer Research, Knowledge, Competency (VRKC)

Taxonomy for 4-H Youth Development

4-H National Headquarters
Volunteers for the Next Generation



Organizational Skills: Overview

Organization Competencies

- Planning and Organizing
- Time Management
- Parent Recruitment and Involvement
- Delegating Tasks to Parents
- Service to the Community
- Marketing and Publicity



Planning and Organizing

- Enable people to establish a course of action for themselves and others to accomplish specific results.
- Helps volunteers provide orderly instructions to help groups or individuals meet goals and keep records.



Time Management

- Managing time to accomplish specific tasks, projects and goals.
- Time management tools include priority setting, planning, delegating, goal setting, scheduling, organizing and analyzing.



Parent Recruitment and Involvement

- Ability to involve and recruit parents and others as 4-H volunteers.
- Providing opportunities for parents to connect to 4-H projects, activities and events with their children can allow parents a positive experience with the educational impact of 4-H.



Delegating Tasks to Parents

- Providing opportunities for parent involvement through assigning tasks that need to be completed.
 - Through delegation to parents, 4-H volunteers empower and engage parents to have quality experiences with their children and share the load of work that needs to be done to carry out 4-H activities and events.
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Service to the Community

- Giving to the community and its people to meet community needs builds social capital and positive community spirit.
- Community service is a foundation for building citizenship skills through civic engagement.



Marketing and Publicity

- Publicity is the process of communicating to people that you are marketing something.
- Marketing includes the process used to determine the products and services that may be of interest to customers. It includes identifying, keeping and satisfying customers.



Organizational Skills: Overview



Thank You

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VRKC:
Volunteer Research Knowledge Competency Taxonomy



Volunteers for the Next Generation

